

Enrollment Application LAKEWOOD COOPERATIVE PRESCHOOL



5005 South Ferdinand Street, Seattle 98118

Thank you for your interest in Lakewood Cooperative Preschool. Detailed below are class schedules, tuition, enrollment information, and application deadlines.

A. CLASSES

Age as of July 31st *

18 months -2 ½ years

2 ½ -3 ½ years

3 ½-5 years

Class Sessions

Mon & Wed 9:30 – 11:30am

Tues, Thurs & Fri 9:00 – 11:30am

Mon – Thurs 12:00 – 3:00 pm

Tuition

\$125 monthly

\$175 monthly

\$285 monthly

B. ENROLLMENT APPLICATION PROCESS

Complete and mail the following documents to the Enrollment Coordinator:

1. Enrollment Application
2. A copy of applicants' valid Driver's License
3. Immunization Form (2 pages)
4. Non-refundable check for \$40.00 (\$10 extra for each additional child) made payable to Lakewood Cooperative Preschool. (If you feel that you would have trouble paying the application fee due to financial limitations, please contact the Enrollment Coordinator via email at info@lakewoodcoop.net or leave a message at 206-725-6915.)
5. Scholarship application (if applicable)

C. DEADLINES FOR ENROLLMENT AND SCHOLARSHIP APPLICATIONS

January 1st -31st: Re-enrollment and scholarship for current students and siblings

February 1st -15th: Open enrollment and scholarship for new families

Notification of enrollment and scholarship awards will be mailed before **March 1st.**

Send Enrollment Application and fee to:

Enrollment Coordinator
c/o Lakewood Coop Preschool
5005 South Ferdinand St
Seattle, WA 98118

Send Scholarship Application to:

Treasurer
c/o Lakewood Coop Preschool
5005 South Ferdinand Street
Seattle, WA 98118

If you have any further questions, please contact our Enrollment Coordinator, via email at info@lakewoodcoop.net or leave a voicemail message at 206-725-6915.

D. INFORMATION ON ENROLLING MORE THAN ONE CHILD (DOUBLE-CO-OP)

- A family may enroll more than one child if the required adult/child ratio is met and it does not require families with only one child to co-op more than once a week.
- Enrollment of more than two children in the co-op at one time is subject to Board review.
- Twins or siblings enrolled in the same class or different classes will be charged 100% tuition for each child unless awarded a scholarship.
- If a family has two children in the same class the parent/caregiver will work in the classroom once a week, to allow children to learn separate from their parent/caregiver.
- For other class combinations, the double co-oping parent/caregiver will be regularly scheduled to work once a week, alternating months for each class.
- Certain conditions (maternity leaves, health issues, enrollment etc.) might require double co-op families, in all class combinations, to be scheduled *up to full time for both children.*

**Notice all students will be at least 19 months at the start of school to comply with current insurance policy*

FOR ADMINISTRATIVE USE ONLY
RETURN _____ ALUMNI _____ NEW _____
BB _____ CRICKET _____ DFLY _____
YEAR _____

LAKWOOD COOPERATIVE PRESCHOOL Enrollment Application

1. Enrolling for: (please circle one)* 18mo-2 1/2 yrs M&W 2 1/2 -3 1/2 yr TuThFr 3 1/2 -5 yr M-Th (pm)
* **Age as of July 31st**

Re-Enrolling _____ **OR** New Applicant _____ (Date of classroom visit: ___/___/___)
If any of your children have previously attended LCP please list names and years attended:

2. CHILD

Name _____ Birthdate ___/___/___ Gender _____

Does your child have previous preschool experience? Yes / No

If yes, please describe _____

3. PARENTS / GUARDIANS

Name _____

Address _____ City _____ Zip _____ Phone _____

Email address: _____ Cell Phone _____

Employer _____ Work Phone _____

Primary adult working in preschool? Yes / No

Name _____

Address _____ City _____ Zip _____ Phone _____

Email address: _____ Cell Phone _____

Employer _____ Work Phone _____

Primary adult working in preschool? Yes / No

What school job(s) are you interested in?(see <http://lakewoodcoop.net> for job list) _____

What skills/ experience do you have that will help us with school job placement? _____

Primary adult working in preschool if not listed above:

Name _____

Address _____ City _____ Zip _____ Phone _____

Email address: _____ Cell Phone _____

Employer _____ Work Phone _____

Relationship to child _____

NON-PARENTAL CAREGIVERS: When a non-parental caregiver is the primary adult working in the classroom on a part-time or full-time basis: It is the parents' responsibility to ensure that they and the caregiver attend the New Parent Orientation and take the Risk Management Training. If there is a change of caregivers during the school year it is the parents' responsibility to train the new caregiver in the classroom duties and to arrange for Risk Management Training. **Parents are required to attend the All-School Meetings and monthly meetings and to relay all information to their caregiver.** The caregiver is welcome to attend all meetings.

Thank you for applying to Lakewood Cooperative Preschool!!